



**UPLIFT
INTERNATIONALE**
mending faces...one child at a time

BOARD OF DIRECTORS

President & Founder
Jaime Yrastorza, D.M.D.

Vice-Presidents
Steven Krebs, M.D.
Taghoi Philippines
Jack Dahl, M.D.
Development/PR

Taghoi PI Committee
Gerald Capoot, M.D.
Surgery
Barbara Wertz, R.N.
Sally Capoot, R.N.
Nursing

Development Committee
Dan Hershberger
Barry Hudson, J.D.
Rotary Liaison
Richard Newman, Ph. D.
Casey Tighe, J.D.
Events/Media

Finance Committee
James Niquette
Treasurer
Richard Remington

STAFF
Beth Shepherd
Executive Director
Secretary

TAGHOY PHILIPPINES
Melrose "Megs" Lunn
Executive Coordinator

MENDING FACES
of
IMPOVERISHED CHILDREN
since 1989

Triad Projects
OPERATION TAGHOY
(Whistle in Filipino)

TAGHOY FACIAL CLEFT CLINICS
Community-Sharing Ownership

TAGHOY CENTER for
FACIAL DEFORMITIES
Hospital-based Year-round Care

Participation & Support
American & Philippine
ROTARY CLUBS
FIL-AMERICAN Societies
SMILE TRAIN

P.O. Box 181658
Denver, CO 80218, U.S.A.
Phone: (303) 707-1361
Tax ID# 84-1129849
info@upliftinternationale.org
www.upliftinternationale.org

Greetings!

We are contacting you to provide information about an opportunity to volunteer for a medical mission in rural Philippines which provides surgical care to children and adults born with cleft lip and/or cleft palate conditions.

Uplift Internationale, incorporated in Colorado since 1989, is an IRS 501©(3) approved nonprofit organization. Annually we have formed a mission team of volunteers to provide mending care to children and adolescents with facial deformity – primarily cleft of the lip and palate. This project is named Operation Taghoi.

We invite you to please read the accompanying documents. They are intended to help clarify the aims and activities for Mission – 2012 as well as the role and responsibilities of a Team Member contributing to its success. Additional information can be found at our website: www.upliftinternationale.org.

Patients - children and adults - entrusted to our care are an opportunity to share your expertise, time and effort - with compassion and sensitivity - in achieving the goals of Operation Taghoi. You may be assured that your willingness to optimize interaction with our hosts and local peers as well as your flexibility and collegiality as a team member will enhance the personal rewards that come from the mission experience. All together, our collective contributions will lend to the achievement of our quest to provide mending care...one child at a time.

Thank you for your interest.

Steve

Steven Krebs, M.D.
Head of Mission

Jaime Yrastorza, D.M.D.
President and Founder



**UPLIFT
INTERNATIONALE**
mending faces...one child at a time

Summer 2011

Volunteerism Opportunity with Uplift Internationale (UI)

UI is a Colorado-based, IRS 501©3 organization, incorporated in 1989. Our humanitarian project, named **Operation Taghoy**, provides mending care surgeries to children of indigent families with facial deformities - primarily clefts of the lip and palate. The activities are in rural Philippines where most of the children reside and where the needed expertise is wanting or beyond affordability. An Operations Manual with which you can be more informed can be downloaded and viewed by viewing our website at: www.upliftinternationale.org.

Annually, UI organizes a Mission Team of self-funded volunteers for a one to two workweeks of service at a host-public funded hospital. Mission 2012 is tentatively scheduled for:

February 05-11, 2012 @ Negros Occidental Provincial Hospital, Silay, Negros Occidental, Philippines
February 12-18, 2012 @ Gov. Celestino Gallares Memorial Hospital, Tagbilaran, Bohol, Philippines

UI is presently seeking applicants to volunteer for the Mission Team. Each work-week may include:

- 4-5 Anesthesiologists (4 per week, including one lead per week)**
- 4 Surgeons, Lead (Plastic/Reconstructive/ENT/OMS)**
- 2-4 Surgeons, Associate (Plastic/Reconstructive/ENT/OMS)**
- 2 Pediatricians, Family Physicians, Internists**
- 10-12 RNs/Pas/OR Techs (OR/Perioperative/Ward)**
- 1 Dentist/Orthodontist**
- 1 Speech Therapist**
- 6 Outreach (Computers/Computer blog/Visual Aides/Patient-Liaison)**

Considerations when joining the Uplift Internationale Mission Team:

1. The application for Operation Taghoy Mission 2012 form may be completed at any time but no later than August 31, 2011; please include your curriculum vitae, if available.
2. Selection of applicants by the Taghoy Committee, as appropriate for the mission goals is based on:
 - Expertise and experience
 - Service-mindedness with realistic expectations
 - Flexible, resourceful, and self-confidence with humility
 - Cross-cultural sensitivity observant, and good listening skills
 - Collegial, team player willing to share expertise
 - Good to excellent health
 - Well-prepared, organized, able to meet deadlines
 - Access to email
 - Self-funded
3. Volunteers invited to join the Mission Team will be notified as soon as possible after submitting an application. Volunteers may be requested to participate in the preparation activities for the mission.
4. Healthcare professionals must obtain a temporary license to practice in the Philippines. UI will facilitate this process on behalf of team members. Upon accepting the invitation to join the Mission Team, UI will request the following supportive documents: copies of graduation diploma, evidence of postgraduate and/or specialty training, current license to practice, 2 passport- sized facial photos, and curriculum vitae. Outreach personnel need only provide their facial photos.
5. UI is advocating a "Sharing Ownership" program aimed to create a self-sustaining community-based year round Facial Cleft Clinic at appropriate locales. In this regard, Filipino peers – anticipated to be the nucleus of the program – will be intentionally recruited to join the 2012 Mission.

**As a welcome member of the UI – Operation Taghoy Mission Team – 12, you will help change lives of children from one of ridicule and shame to that of hope and promise. We look forward to your contribution and providing you with a personally rewarding experience in the Philippines:
mending faces...one child at a time.**

Steven Krebs, M.D.
Head of Mission

Jaime Yrastorza, D.M.D.
President and Founder

Mission 2012 is tentatively scheduled for:

February 5–11, 2012 @ Negros Occidental Provincial Hospital, Silay, Negros Occidental, Philippines
February 12-18, 2012 @ Gov. Celestino Galleras Memorial Hospital, Tagbilaran, Bohol, Philippines

Please fill out the questionnaire to match your level of interest and expertise with the proposed team composition.

1. I understand that volunteers are self-funded. Yes No
2. On above dates I'm available Yes No
Cannot this time, please keep me on contact list Yes No

3. Team Composition , please mark category of expertise and interest and preferred dates

	<u>Feb. 5-11</u>	<u>Feb. 12-18</u>
<u>Healthcare Staff</u>		
Anesthesiologist/ CRNA	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>
Dentist/ Orthodontist	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>
Nurse / PA / Tech –		
OR staff	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>
Perioperative staff	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>
Ward Staff	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>
Pediatrician / Family Practitioner/ Internist	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>
Speech Therapist	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>
Surgeon, Lead –		
ENT	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>
Oral-Maxillofacial	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>
Plastic/Reconstructive	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>
Surgeon, Associate	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>
<u>Outreach</u>		
Computer/Statistician	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>
Historian/Journalist	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>
Liaison Representative	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>
Visual Aid (Video/Photo)	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>

4. I can help in the preparations by:
 - bringing my own 'special' surgical instruments Yes No
 - obtaining sutures/medications Yes No
 - solicitation/ collection of supplies/equipment Yes No
 - solicitation of air travel grants Yes No
 - recruitment of volunteers Yes No

Other _____

5. Quartermaster, Personnel data: Latex sensitivity: Yes No
 Shirt Size: _____ Surgical glove size: _____
 Suture Preference (cheilo-palato-plasty) _____

*****Please return completed application: Attn: Executive Director**
 Uplift Internationale or email attachment
 P.O. Box 181658 info@upliftinternationale.org
 Denver, CO 80218, U.S.A. Phone: 303-707-1361



Name _____ Date _____
Street or PO Box _____
City/State/Zip/Country _____
Email _____ FAX _____
Phone (Home) _____ Phone (Cell/Work) _____
Citizenship _____ Passport # _____ Valid till _____
Education(highest academic degree/specialty training) _____ Applicable
State/National License: _____ Valid till _____
Present Position _____ Foreign Language _____
Health Status: () Excellent () Good () Limitations: _____
In case of an emergency please notify: _____ Relationship _____
Phone: _____ Email: _____

Please discuss why you are interested in participating in this mission, including any prior volunteer experience or experience working with children with cleft lip and palate, and how the experience contributes to the goals of the Uplift Internationale Mission:

Upon return, may UPLIFT INTERNATIONALE elicit your continuing support by (please check all that apply):

- Recruiting volunteers by word-of-mouth among peers and your linkages
- Giving presentations on UPLIFT INTERNATIONALE and the mission before healthcare, civic &/or church groups
- Raising donations/contributions for UPLIFT INTERNATIONALE by writing to friends and colleagues on your experience
- Serving on a committee of the Board of Directors/Circle of Advisors
- Participating in the planning and activities of UPLIFT INTERNATIONALE's Annual Fund Raising Event

Uplift Internationale (UI) is an organization of volunteers. It has limited funds and no insurance to cover costs and/or risks associated with international travel. I hereby agree to indemnify, release, and forever discharge UI, its directors, officers, members, and all other persons working on its behalf from any and all loss, liability, actions, claim and demands of any nature past, present or future that may result from or be in anyway related to my personal activity conducted under the auspices of UI. To the best of my knowledge, I have supplied correct and accurate information. If I am selected, I will uphold the goals and objectives of UI to the best of my ability.

SIGNATURE _____ DATE _____

UI-OPERATION TAGHOY MISSION TEAM INDIVIDUAL VOLUNTEER RESPONSIBILITIES

A mission Team composition and responsibilities may include the following:

1. HEAD of MISSION

- Have the overall managerial responsibility of the Mission Team and mission activities
- Liaison with the host community and hospital leadership on matters related to the welfare of the Mission Team and conduct of Operation Taghoy as well as with the assistance in the local arrangements of lodging/food/diversions.
- Supervise the overall function of the Mission activities and ensure the welfare of members of the Mission Team.
- Appoint coordinators to oversee the conduct of OR and Perioperative Services as well as the activities of the Outreach projects.
- Provide the Board of Directors a report on the Mission together with recommendations for future Operation Taghoy activities.

2. COORDINATOR of MISSION

- Formulate the daily surgical schedule.
- organize and supervise daily rounds and the discharge of Mission patients in coordination of all other Coordinators of the Mission Team
- Ensure that discharged patients receive the appropriate and recommended instructions as well as postoperative medications and long-term follow-up.
- Liaison with Outreach Coordinator
- Provide the Head of Mission, an appropriate statistical and demographic post-Mission activity report, including recommendations on future supplies, equipment and formulary needs.

3. SURGEON, Lead

(Board-certified in ENT, oral-maxillofacial or plastic-reconstructive surgery with experience in the surgical care of facial deformities)

A Coordinator, when appointed, shall be responsible for the overall function of the Surgical Staff; provide the Head of Mission an appropriate activity report, including recommendations on future activities advantageous to surgical care and conduct; as well as:

- Lead the organization, function & conduct of the surgical team
- Recommend the priority classification of the patient
- Render the final decision about the surgical procedures and their indications for surgery
- Obtain the informed consent of the surgical procedure, including its risk-to-benefit ratio
- Be responsible for the surgical procedure on the patient
- Provide supervisor role and overall responsibility of any other participating surgeon
- Assist in the overall evaluation/management and care of the patient
- Coordinate the discharge and follow-up protocol with the Mission Coordinator.
- Participate in patient-parent educational program as well as liaison with the medical community.
- Assist in acquisition/packing/inventory of supplies and equipment.

4. SURGEON, Associate

(Board-certified/qualified/trainee with experience in ENT, oral-maxillofacial or plastic-reconstructive surgery)

- Assist in the screening/triage/scheduling of patient-candidates for surgery

- Conduct the pre- & post-operative evaluation of the patient.
- Assist in the informed consent of the surgical procedure, including its risk-to-benefit ratio.
- Provide complementary & adjunctive surgical care, on concurrence of the lead surgeon.
- Assist in the development and implementation of the pre-operative and post-operative management protocol of patients
- Coordinate the discharge and follow-up protocol with Lead Surgeon and Mission Coordinator.
- Participate in patient-parent educational program as well as provide liaison with the medical community.

5. ANESTHESIOLOGIST

(Board-certified/qualified physician/Certified Nurse Anesthetist - pediatric anesthesia experience)

A Coordinator, when appointed, shall be responsible for the overall function of the anesthesia staff; assist in ensuring the proper function of the OR and its staff; provide the Head of Mission an appropriate activity report, including recommendations on future activities advantageous to anesthesia conduct and care; as well as:

- Assist in the overall evaluation/management and care of patients in the pre- and post-operative, recovery room phase.
- Determine suitability of the patient to undergo general anesthesia.
- Assist in the informed consent of the surgical procedure, including its risk-to-benefit ratio.
- Responsible for the general anesthetic conduct of the patient, including supervisory responsibility of Registered Nurse Anesthetist(s)
- provide supervisor role and overall responsibility of any accompanying anesthesiologist and/or technicians as well as the procedures in the Recovery Room, as indicated
- Coordinate the discharge and follow-up protocol with the Mission Coordinator.

6. PEDIATRICIAN/ FAMILY PRACTITIONER/ INTERNIST

(Board-certified/qualified with pediatric experience)

A Coordinator, when appointed, shall be responsible for the function of the Pediatric Staff; supervise the overall proper care of the patient; provide the Head of Mission an appropriate activity report, including recommendations on future activities advantageous to patient care and conduct.; as well as:

- Assist in the screening/triage/scheduling of patient-candidates for surgery.
- Conduct the general physical examination of the patient.
- Provide consultation and care of the medically compromised patient.
- Assist in the informed consent of the surgical procedure, including its risk-to-benefit ratio.
- Assist in the overall evaluation/management and care of patients in the pre- and post-operative phase.
- Coordinate the discharge and follow-up protocol with the Mission Coordinator.
- Assist in acquisition/packing/inventory of supplies and equipment.

7. NURSE/ OR TECHNOLOGIST/ PHYSICIAN ASSISTANT –

Perioperative

A Coordinator, when appointed, shall be responsible for the overall function the Recovery Room and post-operative patient care; supervise the staff activities as well as the inventory of supplies & equipment; provide the Head of Mission an appropriate activity report, including recommendations on future activities advantageous to nursing care; as well as:

- Assist &/or provide the pre- and post-operative care of surgical patients in the ward and ICU.
- Assist in the coordination of Outreach-volunteer function/activities in the hospital and the Outreach Program.
- Assist in acquisition/packing/inventory of supplies and equipment.

Surgical

A Coordinator, when appointed, shall be responsible for the coordinated function of the OR & the staff ; supervise the proper implementation of OR-related activities, including inventory of supplies & equipment; provide the Head of Mission an appropriate activity report, including recommendations on future activities advantageous to nursing care and conduct of the OR; as well as:

- Assist at surgery and/or anesthesia on request under the supervision of attending surgeon and/or anesthesiologist.
- Partake in the management of the surgical milieu.
- Assist in the proper inventory-care of instruments/ supplies necessary for the daily OR conduct.
- Assist in acquisition/packing/inventory of supplies and equipment.

8. DENTIST/ ORTHODONTIST/ HYGIENIST-ASSISTANT

(Experience in dental care of pediatric/facial deformities)

A Coordinator, when appointed, shall be responsible for the overall function of the staff and provide the Head of Mission an appropriate activity report, including recommendations on future activities advantageous to dental participation, conduct and care as well as:

- Assist in the pre-operative evaluation of the patient.
- Provide a dental/prosthetic/orthodontic treatment plan and, render indicated care.
- Promote a program of oral hygiene/nutrition/ oral disease-prevention.
- Recommend and coordinate non-surgical treatment alternatives with the lead surgeon.
- Participate in surgery at the concurrence of the lead surgeon.

9. SPEECH THERAPIST/AUDIOLOGIST

- Assist in the pre-operative evaluation of the patient.
- Recommend a treatment plan and initiate therapy.
- Participate in patient-parent educational program.
- Promote professional interaction with local colleagues.

10. OUTREACH - may include:

Coordinator

- Assist the HEAD of MISSION in providing overall supervision of the project activities and well-being of Team members.
- Coordinate participation and function of Outreach personnel, including assistance in the screening/documentation of patient-candidates for surgery.
- Organize the long-term follow-up search and visitation of prior patients in coordination with host support volunteers.
- Assist in the quartermaster management of supplies and equipment.
- Arrange the necessary volunteer interpreter of the vernacular.
- Serve as liaison to local hosts, including the promotion of the project appointment, if needed, an Assistant Coordinator to aid in such matters as Mission Treasurer and inventory of supplies & equipment.
- Provide the Head of Mission an appropriate activity report, including recommendations on future activities advantageous to the goals of the project.

Computer Specialist

- Responsible for the collation of all data - patient and Team members - as may be pertinent to the overall documentation of Mission activity.
- Assist in print-outs of certificates of recognition as may be recommended by the CHAIR of MISSION.
- Provide printed daily OR schedules as well as newsy information of interest to the Mission Team

Historian/Journalist/ Video-Photographer/Screeener/Statistician

- Participate in efforts at documentation/collation of demographic data/medical records and contact-maintenance of patients and their families who are under care of Operation Taghoy
- Responsible for the documentation and preservation of the pertinent activities of the project and preferably, able to provide a scripted slide/video/anecdotal presentation for UI use.
- Assist Surgical Coordinator in collection, collation and storage of data related to Mission patients and cooperate with Computer Specialist as needed.

Liaison Representative

- Member of a Sponsor organization willing to participate in activities of the Mission and act as goodwill ambassador, as directed by the CHAIR of MISSION.